

Church Street (Maidstone) Management Company



AGENDA

Director Meeting, Monday 23rd July 2020, 5pm

Dudley House, Maidstone, ME14 1BF.

- 1. Welcome and apologies.**
- 2. Minutes of previous Meeting.** 27th January 20.
- 3. Finance**
 - Aged debtors.
 - Current account & reserve balances.
- 4. Operations:**
 - Tree cutting
 - Cedarwood Towers
 - Mainy House: ground floor issues
 - Water Pump
 - Smoke vents
 - NHBC Roofs / water leak issues
 - Electrical charging points
 - Site & residents. BodyLink. Unauthorised dogs.
 - Other
- 5. Goring Place Limited:**
 - Ground rent collection 1st Half / 2nd Half.
 - Financial overview.
 - COVID-19: Annual General Meeting due October 2020
- 6. Administration & IT**
 - Accounting software
 - Registered Address
 - Website
 - Archive Cupboard
 - COVID-19. Annual General Meeting due November 2020
- 7. Any other business?**

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